



# AR Teacher Excellence Support System

## EXAMPLES of ARTIFACTS

**Note: This is a brainstormed list of possible artifacts. Teachers should use artifacts that are reflective of their own work. The following are examples ONLY and not meant to provide an exhaustive list.**

### Domain 1: Planning and Preparations

- a. Knowledge of Content and Pedagogy
  - Standards/Pacing Guides with notations
  - Task Analysis of Prerequisite Skills
  - Research Articles on Content & Pedagogical Approaches
  - Lesson Plans
  - Units of Study
  - Pre-Conference
- b. Knowledge of Students
  - Data Analysis/Test Scores/Data Notebook
  - Child Development Research
  - Child Development Charts
  - Student Learning Profiles
  - Surveys and Inventories (interest, learning styles, etc.)
  - Assessments (reading, language, content, etc.)
  - IEPs, AIPs, 504 Modification Plans
  - Pre-Conference
- c. Selecting Instructional Outcomes
  - Standards/Goals/Pacing Guides
  - Matrix or Spreadsheet for Tracking Different Instruction
  - Units of Study
  - IEPs, Modification Plans
  - Differentiation Plan
- d. Knowledge of Resources
  - Internet Usage Report/Log
  - Virtual Tours Report/Log
  - Sign-in Computer Lab
  - In-class Library Listing
  - Guest Speaker & Guests Log
  - Parent Partner List
  - Resource Log
- e. Designing Coherent Instruction
  - Lesson Plans
  - Units of Study
  - Pacing Guides/Instructional Maps
  - Modification Plans
  - Grouping Matrix
- f. Designing Student Assessments
  - Lesson Plans
  - Example Assessments
  - Rubrics
  - Checklists
  - Modification Plans
  - Self-Assessment and Peer-Assessment Instruments
  - Assessment Matrix
  - Various Formative Assessments
  - Student Progress Template



# AR Teacher Excellence Support System

## EXAMPLES of ARTIFACTS

**Note: This is a brainstormed list of possible artifacts. Teachers should use artifacts that are reflective of their own work. The following are examples ONLY and not meant to provide an exhaustive list.**

### Domain 2: Classroom Environment

- a. Creating Environment of Respect and Rapport
  - Action Plan
  - Respect Worksheets/Activities
  - Lesson Plans with Activities that Reflect Students' Interest
- b. Establishing a Culture for Learning
  - Mission Statement
  - Class Motto
  - Norms/Rules
  - Student Assignment Revision Checklist
  - Peer Review Worksheet
  - Student Incentives
  - Performance Management/Action Planning and Reflection
  - Lesson Plans
- c. Management of Instructional Groups
  - Rubric for Working as a Group
  - Grouping Plan
  - Classroom Transition Plan
  - Materials and Supplies Management Plan
  - Homework Policy/Plan/Procedures/Folder
  - Teaching Routine Checklist
  - Procedure/Routine for Non-Instructional (Poster or Checklist)
  - Volunteer/Para-Professional Check-in/Sign-in
  - Volunteer/Para-Professional Agenda/Plan/Activities
- d. Managing Student Behavior
  - Behavior Management Plan
  - Posted Rules/Norms
  - Code of Conduct
  - Office Referrals
  - Parent Contact Log with Notations of Behaviors
  - Student Behavior Checklists
- e. Organizing Physical Space
  - Safety Checklist
  - Drawing of Room Arrangement



# AR Teacher Excellence Support System

## EXAMPLES of ARTIFACTS

**Note: This is a brainstormed list of possible artifacts. Teachers should use artifacts that are reflective of their own work. The following are examples ONLY and not meant to provide an exhaustive list.**

### Domain 3: Instruction

- a. Communicating with Students
  - Lesson Plans
  - Units of Study
  - Graphic Organizers
  - Expectations for Learning Charts
  - Printed Directions and Procedures
  - Modification Plans
  - Examples of Student Presentations/Plans
  - Teacher's Peer-Review Report/Feedback
- b. Using Questions & Discussion Techniques
  - Lesson Plans
  - List of Questions for each Lesson
  - Examples of Student Questions
  - Self-Assessment of Questioning Strategies Checklist/Template
  - Norms/Guidelines for Student Discussion/Participation
  - Discussion Rubric
  - Student Participation Checklist
  - Units of Study
- c. Engaging Students in Learning
  - Lesson Plans
  - Differentiation Plan
  - Assignments (Problem-based, Enrichment, Differentiated, Extension)
  - Learning Contracts
  - Student Engagement Checklist
  - Alternative Project Proposal
  - Grouping Plan
  - Units of Study
- d. Using Assessment in Instruction
  - Printed Assessment Criteria
  - Student-made Assessment Example(s)
  - Examples of Variety of Assessments (Formative & Summative)
  - Rubrics
  - Self-Reflection/Assessment Instrument
  - Examples of Written Feedback to Students
  - Exit Tickets
  - Lesson Plans
  - Units of Study
- e. Demonstrating Flexibility and Responsiveness
  - Lesson Plans
  - KWL
  - Rewards/Incentives
  - Teacher and/or Peer Observation Form



# AR Teacher Excellence Support System

## EXAMPLES of ARTIFACTS

**Note: This is a brainstormed list of possible artifacts. Teachers should use artifacts that are reflective of their own work. The following are examples ONLY and not meant to provide an exhaustive list.**

### Domain 4: Professional Responsibility

- a. Reflecting on Teaching
  - Post-Conference
  - Lesson Reflection Questionnaire
  - Learning Logs
  - Action Planning and Reflection Chart
  - Lesson Plans
- b. Maintaining Accurate Records
  - Grades (hard copy and on-line)
  - Attendance Log
  - Assignment Checklist/Log
  - Homework Record
  - Student Progress Report
  - Report Cards
  - Permission Slips
  - Health Records/Requirements
  - Student Profile
  - Student Portfolios
  - Field Trip Brochure/Maps/Bus Information, Etc.
  - Volunteer File
  - Behavior Contracts
  - Notes Sent and Received from Home
- c. Communicating with Families
  - Contact Log
  - Web Site
  - Notes Sent and Received from Home
  - Newsletters
  - Syllabus
  - Parent/Teacher Conference Record
  - Parent Night Sign-in and Agenda
- d. Participating in a Professional Community
  - PLC Meeting Agendas/Minutes
  - Grade-Level or Content Meeting Agendas/Minutes
  - Study Group Agendas/Assignments
  - School Project Pictures/Plan/Outcomes
  - Portfolio of School-Related Participation
  - Teacher-Facilitated Professional Development
  - Profession Community Log
- e. Growing and Developing Professionally
  - Course Work Syllabus, Certificate and/or Transcript
  - Professional Development Log/Printout/Certificates
  - Individual Professional Growth Plan
  - Research Material Folder
- f. Showing Professionalism
  - Department Chair Verification
  - Committee Chair Verification
  - List of Tutors