

## Checklist for Teams Items to Take to Tournaments

- Four to twelve **eligible players** must meet AAA rules for competition. If must meet AAA rules for competition. If your team advances to the state Tournament, you will have to play the same team used in the Regional Tournament.
- Registration form with team member names typed in.
- Most recent AGQBA **Handbook**: Be sure all updates are included.
- Copy of AAA **certificate** form, filled out, with proper signatures (**must have to compete**).
- School name sign**-neat and easy to read
- Name signs** for each players-captain clearly marked-index paper poster board works well so they can stand up on table).
- Several **score sheets, challenge forms, and pencils** for your team's use.
- Buzzer set**-in good working order. If your team does not have a buzzer system, contact the tournament host immediately and let them know you will not bring buzzers.
- One **adult** to be a **judge**. *This is required.* Judges should be trained according to the guidelines in the AGQBA handbook. They will **not** be judging your team. **It is your responsibility** to let them know they will not be able to see your team complete until the championship game.
- One student or adult to be **scorekeeper**. Should be trained and know what to do.
- Reference materials** for any challenges. Your team is responsible for bringing any resources. Challenge materials must be in the competition room. Only recognized up-to-date materials such as almanacs, encyclopedias, fact finders, textbooks, dictionaries or anthologies (either book or CD format) maybe used for proving challenges. Lists and other preparatory materials by quiz bowl companies or other sources are **not** acceptable reference materials. Internet sources may not be used.
- Other items are NOT acceptable materials.
- Other items as noted in host's Reminder Letter.
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