**Scorekeeper’s Guidelines**

The scorekeepers for each game may be team members of the playing teams but cannot play during that game. As scorekeeper, you will keep the score of the game and do any other jobs the moderator needs you to do (clear the buzzers or acknowledge players, for example). You will sit at the front of the room with the moderator/judges so that you may more easily follow the game. You must remain at the table until the game is over. No consultation with teams or coaches is allowed.

Pay attention to the game and announce the score at the end of each round. Ask coaches (who always keep score) if they concur. If your scores do not match, don’t panic. Moderators and judges also keep a record on the questions of which teams answered what questions. Just double check until everyone agrees on the score.

At the end of the game, announce the final score, get the signatures of each team’s coach, and take the Official score sheet, the All-Tournament Tally Sheet, any Challenge Forms, and used questions to the Record Keeper for the tournament.